

DEPARTMENT OF HUMAN RESOURCES

ALTERNATE WORK SCHEDULE CALENDAR

2016 MONTHLY CALENDAR

EMPLOYEE NAME (LAST, FIRST MI)							POSITION NUMBER			WWG		CBID	
AWWS TYPE 9/8/80			SCHEDULED DAY OFF TUESDAY A			WORK WEEK BEGINS TUESDAY MIDDAY*			OFFICE NAME				

JANUARY 21 Days/168 Hours

S	M	Tu	W	Th	F	S
					1 LR1	2
				HOL 8		
3	4	5	6	7	8	9
	9	--	9	9	9	9
10	11	12	13	14	15	16
	9	4/4*	9	9	9	
17	18	19	20	21	22	23
	HOL 8	--	9	9	9	
24	25	26	27	28	29	30
	9	4/4*	9	9	9	
31						

Hours Scheduled:
169 LR EX HC
 -2 +1 0**FEBRUARY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
	9	--	9	9	9	6
7	8	9	9	10	11	12
	4/4*			9	9	13
14	15	16	17	18	19	20
	HOL 8	4/4*		9	9	21
21	22	23	24	25	26	27
	9	4/4*		9	9	
28	29	30	1			

Hours Scheduled:
169 LR EX HC
 -1 -8 0**MARCH** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			2	3	4	5
	9		9	9	9	
6	7	8	9	9	10	11
	4/4*			9	9	
13	14	15	16	17	18	19
	9	--	9	9	9	
20	21	22	23	24	25	26
	9	4/4*	9	9	9	
27	28	29	30	31	LR1	HOL 8

Hours Scheduled:
178 LR EX HC
 -1 +2 0**APRIL** 21 Days/168 Hours

S	M	Tu	W	Th	F	S
				1	2	
				9		
3	4	5	6	7	8	9
	9	4/4*	9	9	9	
10	11	12	13	14	15	16
	9	--	9	9	9	
17	18	19	20	21	22	23
	9	4/4*	9	9	9	
24	25	26	27	28	29	30
	9	--	9	9	9	

Hours Scheduled:
169 LR EX HC
 0 +1 0**MAY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
	9	4/4*	9	9	9	
8	9	--	11	12	13	14
	9		9	9	9	
15	16	17	18	19	20	21
	9	4/4*	9	9	9	
22	23	24	25	26	27	28
	9	--	9	9	9	
29	30	31	4/4*			

Hours Scheduled:
177 LR EX HC
 -1 +1 0**JUNE** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	4
	9		9	9	9	
5	6	7	8	9	10	11
	9	--	9	9	9	
12	13	14	15	16	17	18
	9	4/4*	9	9	9	
19	20	21	22	23	24	25
	9	--	9	9	9	
26	27	28	29	30	9	

Hours Scheduled:
178 LR EX HC
 0 +2 0**JULY** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
				1	2	
				9		
3	4	5	6	7	8	9
	9	4/4*	9	9	9	
10	11	12	13	14	15	16
	9	4/4*	9	9	9	
17	18	19	20	21	22	23
	9	--	9	9	9	
24	25	26	27	28	29	30
	9	4/4*	9	9	9	
31	1	9				

Hours Scheduled:
178 LR EX HC
 -1 +2 0**AUGUST** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		2	3	4	5	6
		--	9	9	9	
7	8	9	9	10	11	12
	4/4*			9	9	13
14	15	16	17	18	19	20
	9	--	9	9	9	
21	22	23	24	25	26	27
	9	4/4*	9	9	9	
28	29	30	31			

Hours Scheduled:
169 LR EX HC
 -7 0 0**SEPTEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	
			9	9	9	
4	5	6	7	8	9	10
	LR1	HOL 8	4/4*	9	9	
11	12	13	14	15	16	17
	9	--	9	9	9	
18	19	20	21	22	23	24
	9	4/4*	9	9	9	
25	26	27	28	29	30	9

Hours Scheduled:
178 LR EX HC
 -1 +2 0**OCTOBER** 21 Days/168 Hours

S	M	Tu	W	Th	F	S
				1		
				9		
2	3	4	5	6	7	8
	9	4/4*	9	9	9	
9	10	11	12	13	14	15
	9	--	9	9	9	
16	17	18	19	20	21	22
	9	4/4*	9	9	9	
23	24	25	26	27	28	29
	9	--	9	9	9	
30	31	9				

Hours Scheduled:
169 LR EX HC
 0 +1 0**NOVEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
		1	2	3	4	5
	4/4*			9	9	
6	7	8	9	10	11	12
	9	--	9	9	9	
13	14	15	16	17	18	19
	9	4/4*	9	9	9	
20	21	22	23	24	25	26
	9	--	9	HOL 8	9	
27	28	29	30	9		

Hours Scheduled:
177 LR EX HC
 -3 +1 0**DECEMBER** 22 Days/176 Hours

S	M	Tu	W	Th	F	S
			1	2	3	
			9	9	9	
4	5	6	7	8	9	10
	9	--	9	9	9	
11	12	13	14	15	16	17
	9	4/4*	9	9	9	
18	19	20	21	22	23	24
	9	--	9	9	9	
25	26	27	28	29	30	9

Hours Scheduled:
178 LR EX HC
 -1 +2 0

EMPLOYEE SIGNATURE	DATE
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LEGEND

LR = LEAVE REQUIRED
FOR PAY PERIOD DEFICIT
AND/OR ON A HOLIDAY

EX = EXCESS HOURS EARNED

HC = HOLIDAY CREDIT EARNED